



# MISSOURI CASA CONFERENCE

*Presented By: Show Me Healthy Kids Managed by Home State Health*

## PRESENTER CHECKLIST

We are so excited to have you at the Missouri CASA Conference on October 5, 2024 at Columbia College in Rolla! Thank you so much for taking time out of your weekend to join us and share your knowledge. Please use this checklist to complete a few tasks leading up to the date of the conference. If you have any questions or concerns, please reach out to Brock Whisler: [bwhisler@mocasa.org](mailto:bwhisler@mocasa.org).

- Register for the conference (use code PRESENTER24 for free registration)  
<https://givebutter.com/mocasaconference24>  
You will receive information about the hotel upon registering for the conference (if applicable). You may also book a room [here](#).
  
- Complete the Presenter Form in Coalition Manager **by September 20, 2024**.
  - Name(s) and Title(s) to Appear in Conference Materials
  - Presentation Title
  - Presentation Description (One Paragraph)
  - Quick Bio (One Paragraph)
  - Photo/Headshot
  - Breakout Time Preference (if applicable)
  
- Email presentation slide deck to Brock Whisler ([bwhisler@mocasa.org](mailto:bwhisler@mocasa.org)), if applicable. Please submit by September 27, 2024. If your presentation will not fit as an email attachment, Brock will share a personalized Google Drive link for you and/or your org.
  
- Send Invoice to the Missouri CASA Association via Email or Mail (if applicable):  
  
ATTN: MOCASA Conference  
Missouri CASA Association  
1000 W. Nifong  
Building 4, 201-D  
Columbia, MO 65203
  
- Receive final confirmation email from the Missouri CASA Association by September 27, 2024.